

## **2017 Excellence in Education Grant**

## **DUE BY 4:00 PM, Friday, February 24, 2017**

## Please print legibly.

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Building Name	School Phone	Best time to reach you
Address (Include City and Zip)		
Evening Phone		Best time to reach you
Email Address		
Grade Level/Subject Taught (If th	nis is a building-wide grant, include	all participants/grades/subjects)
Project Title		
Approximate number of students	impacted by this project	
Amount Requested (maximum \$5	500 per classroom/\$1000 large imp	pact grant)
Total Project Budget	Amount Requested	Other Funding Sources yes no
Source of additional funds		
Summary Description (one parag	raph)	
		material/equipment needed, including sources and
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<b>Statement of Need:</b> Please state why you think there is a special need for your project and how the students your classroom/building will benefit.		
Achievement Criteria: How will you determine whether or not your objectives been successful? Be specific.	have been achieved and your project has	
Applicant's Signature	Date	
Supervisor's Signature	Date	

- For further information or assistance contact the LEAF office at 755-3177.
  - o Please return the application before 4:00 pm Friday, February 24, 2017 via courier
  - Send to: LEAF OFFICE BEEKMAN CENTER, Room 152.
  - o Mail: 2901 Wabash Road Lansing, MI 48910
- Applications will be reviewed on a competitive basis and scored using a rubric which addresses: completion of the application and budget, clarity of statement of need, innovation and creativity, number of students involved or impacted, and strength of evaluation.
- ltems that WILL NOT BE FUNDED: I Pads, cameras, food, transportation, speakers, and items that should be provided by the district for day to day instructional needs.
- Make sure to provide/attach as much pertinent information as possible. Any additional information such as an equipment list, resources etc. that will be helpful to the selection committee. It is easier to select a grant for funding when the committee does not have to guess what the objective is how it fits into the curriculum, how students will benefit and why it is needed.
- NEW THIS YEAR: An additional 5 bonus points will be allotted for K 3 grant applicants who have projects that will enhance reading readiness skills in their students. (not back-back programs)
- Awards will be presented at the annual LEAF Awards Event, Tuesday, May 16, 2017, 6:00-8:00 pm at the Country Club of Lansing.
- Recipients will have until December 14, 2018 to expend their grant and turn in receipts and their accountability report.